

## **2009 EDUCATIONAL SUMMER SERVICES OPERATIONS INFORMATION**

### **COURSE SCHEDULING**

It should be noted that the description of course offerings must be considered tentative and may be revised based on student enrollment for selected 2009 Educational Summer Services.

### **FOOD SERVICES**

The Department of Food and Nutrition may provide breakfast and/or lunch meal service, as determined, in all open summer schools under two (2) separate programs. The determination will be made based on the percent of students approved for free/reduced priced lunch during the 2008-09 school year. Schools with 50% or greater free and reduced approved applications will have no charge lunch available, and operate under the Summer Food Service Program for Children. Schools with less than 50% free/reduced approved applications will continue on the National School Lunch Program and lunch will be served according to the child's eligibility. Breakfast will be at no charge as it is during the year. All meals available will be cold (breakfast and lunch). The receiving, distribution, and accountability of the meals will be done by school personnel – breakfast and lunch (see the Daily Meal Count Record form on page 23). Delivery of meals to the school will be determined after the level of service (number of students) is determined. Senior high schools will not have any meal service available. Elementary and middle schools will receive breakfast and lunch service, using the provisions stipulated above.

#### ***PROGRAM I: NATIONAL SCHOOL BREAKFAST AND LUNCH PROGRAM***

Through Program I, students eligible for free or reduced priced lunch during the regular school year will continue to receive summer lunch using the appropriate eligibility. ITS will download free and reduced priced meal information to summer schools. Breakfast will continue to be at no charge. Breakfast and/or lunch service, as determined, may be offered, as per the stipulations mentioned above.

**PROGRAM II: SUMMER FOOD SERVICE PROGRAM FOR CHILDREN  
(All Meals Free to Students)**

Participation in Program II is dependent upon criteria established by the Department of Education. Program II provides for free breakfast and/or lunch to all students, 18 years of age and under, enrolled in summer school. In the Summer Food Service Program for children, three (3) hours must elapse between the beginning of breakfast and the beginning of lunch. Breakfast and/or lunch service, as determined, may be offered, as per the stipulations mentioned above.

## **TRANSPORTATION**

### **TRANSPORTATION ELIGIBILITY**

Transportation for the 2009 Educational Summer Services will be provided to the following students:

- (1) **Extended School Year (ESY) students** who have a requirement in their IEP for transportation as a related service.
- (2) Students in **Third Grade Summer Reading Camps** and students in **grades 6, 7, and 8** (course recovery and/or promotion) will receive transportation as follows:
  - SPED students will receive transportation in accordance with the requirements of their IEP.
  - Regular education students who live **less** than two (2) miles from their assigned summer school **WILL NOT** receive transportation.
  - Regular education students who live **less** than two (2) miles from their home school but more than two (2) miles from their summer school will receive a shuttle bus from their home school to their assigned summer school.
  - Regular education students who live **more** than two (2) miles from their home school **and more** than two (2) miles from their assigned summer school will receive transportation from neighborhood bus stops. However, parents should be advised that bus stops may not be in the same locations as they were during the regular school year, and some students may have to walk a longer distance to get to and from their summer bus stop.

## HAZARDS OF EXPOSURE TO THE SUMMER SUN

In previous summers, there have been several instances of parents'/guardians' complaints concerning their children becoming badly sunburned during extended outdoor activities such as marching band practice, athletic practice, water safety activities, and field trips.

The following is recommended:

- Except for regularly scheduled Physical Education classes, student exposure during the peak sun hours, 10:00 a.m. to 3:00 p.m. should be limited. Students should be out of the sun at regular intervals. If possible, shaded areas for activities should be utilized.
- Encourage students to apply sunscreen at least 15 to 30 minutes before going outside for extended periods of time for band practice and athletic practice. The extra time allows the active ingredients to sink into the skin. They should apply sunscreen frequently while in the sun.
- Students should not stop using sunscreen even after they have begun to tan. Tanned skin is no protection against ultraviolet rays of the sun.
- All students should be fully hydrated prior to participation in prolonged physical activity. Drinking 12 to 20 ounces of fluid 10 to 20 minutes prior to exercise is recommended.
- Throughout prolonged exercise, students should consume at least eight (8) ounces of fluid every 15 to 20 minutes.
- Clothing should be lightweight and absorbent to facilitate the evaporation of sweat.
- **Acclimate** the students to exercising in hot humid conditions; **DO NOT ELIMINATE** the activity.
- Permit students to wear hats while outdoors during physical education classes; this does not conflict with the school's no hat policy.
- Recommend to parents that students apply sun screen with a SPF 30 or higher prior to leaving home when the students will be participating in outdoor activities.

Your cooperation in bringing this information to the attention of staff members involved in band practice, athletics, and field trips in your 2009 Educational Summer Services is strongly recommended.

## **SCHOOL MONITORS**

School monitors will be allocated as indicated in Chapter 6, page 33. All requests must be approved by the Regional Center and the Office of Budget Management. Expenditures for part-time should not exceed the value of the allocation.

## **ATHLETIC ELIGIBILITY**

Senior high school and middle school principals are hereby informed that students in grades 9-12 who have enrolled during the 2009 summer session and plan to participate in interscholastic athletics during the first semester of 2009-2010 will have their eligibility for participation determined by:

1. Florida High School Athletic Association (FHSA) 2009-10, Article 9.2 Attendance Requirements: 9.2.1 through 9.2.5. Article 9.4 Academic Requirements: 9.4.1 through 9.5.3; and
2. Receive a minimum 2.0 in conduct for the previous semester (second semester).

Middle school and senior high school principals and counselors should make every effort to inform students of these eligibility requirements during the summer registration period. Information relative to this matter may be obtained from the Division of Athletics/Activities and Accreditation, by calling 305-995-1250.

## Daily Meal Count Record

Sponsor: \_\_\_\_\_ Agreement # 04- \_\_\_\_\_

Meal Type (check one):  Breakfast  A.M. Supplement  Lunch  P.M. Supplement  Supper

Site Name: \_\_\_\_\_ Site #: \_\_\_\_\_

Site Address: \_\_\_\_\_

Site Supervisor: \_\_\_\_\_

Site Phone #: \_\_\_\_\_

Date Delivered: \_\_\_\_\_ Time Delivered: \_\_\_\_\_

Meal Service:

1. Number of meals delivered  
(Attach Vendor Delivery Slip): \_\_\_\_\_

2. Number of meals left over  
from previous day: \_\_\_\_\_

3. Number of meals transferred to:\*  
\_\_\_\_\_  
(Site Name)

4. Number of meals transferred from:\*  
\_\_\_\_\_  
(Site Name)

5. Total number of meals available: \_\_\_\_\_

6. Total number of meals served:  
\_\_\_\_\_  
(First Servings) + (Second Servings)

7. Meals Served to Adults:  
\_\_\_\_\_  
(Program) + (Non-Program)

8. Number of Meals Damaged \_\_\_\_\_

9. Test meal for quality control\*\* \_\_\_\_\_

10. Total meals served/damaged/tested: \_\_\_\_\_

11. Number of meals left over: \_\_\_\_\_

Reference:  $1 + 2 - 3 + 4 = 5$        $5 - 10 = 11$   
 $6 + 7 + 8 + 9 = 10$

\*Complete SFSP-S10 or a State Agency approved form for all transfers.

\*\*Do not mark test meals as meals served as sponsors may only claim the cost for testing a meal. If a meal is tested, justification must be provided under comments below. Routine testing of meals is not reasonable or justified.

Comments: \_\_\_\_\_

Certification: I hereby certify that the above information is true and correct without any deliberate misrepresentation.

\_\_\_\_\_  
Site Supervisors Signature  
**\*Must be Signed\***

SFSP-E6

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Date Meals Served: _____													
As meals are served, mark through each number beginning with #1													
First Servings													
1	21	41	61	81	101	121	141	161	181	201	221	241	261
2	22	42	62	82	102	122	142	162	182	202	222	242	262
3	23	43	63	83	103	123	143	163	183	203	223	243	263
4	24	44	64	84	104	124	144	164	184	204	224	244	264
5	25	45	65	85	105	125	145	165	185	205	225	245	265
6	26	46	66	86	106	126	146	166	186	206	226	246	266
7	27	47	67	87	107	127	147	167	187	207	227	247	267
8	28	48	68	88	108	128	148	168	188	208	228	248	268
9	29	49	69	89	109	129	149	169	189	209	229	249	269
10	30	50	70	90	110	130	150	170	190	210	230	250	270
11	31	51	71	91	111	131	151	171	191	211	231	251	271
12	32	52	72	92	112	132	152	172	192	212	232	252	272
13	33	53	73	93	113	133	153	173	193	213	233	253	273
14	34	54	74	94	114	134	154	174	194	214	234	254	274
15	35	55	75	95	115	135	155	175	195	215	235	255	275
16	36	56	76	96	116	136	156	176	196	216	236	256	276
17	37	57	77	97	117	137	157	177	197	217	237	257	277
18	38	58	78	98	118	138	158	178	198	218	238	258	278
19	39	59	79	99	119	139	159	179	199	219	239	259	279
20	40	60	80	100	120	140	160	180	200	220	240	260	280
Second Servings													
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Program Adult Meals													
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Non-Program Adult Meals													
1	2	3	4	5	6	7	8	9	10	11	12	13	14



2009 Summer Implementation Document